



Supplementary Services Schedule

Effective from 1 July 2007

For use by allied health providers

Important note – the worker must always be referred by a registered medical practitioner and have a current medical certificate to cover any services provided

Communication	Descriptor	Insurer prior approval required ¹	Item number ²	Fee GST excluded [#]
Communication	Consult list of exclusions in the guidelines before using this code Communication between providers and stakeholders—insurer; employer and doctors—should be purposeful and direct, to assist faster and more effective rehabilitation and return to work for the worker— only to exceed 5 to 10 minutes in exceptional or unusual circumstances	No	300079	\$11.46 per 5 min blocks
Case conference	Face-to-face or telephone communication involving the treating provider, insurer and one or more of the following: treating medical practitioner; specialist; employer or employee representative; worker; allied health providers or other	Yes	300082	\$137.92 per hour
Clinical reports				
Progress report	Brief summary of the worker's progress	Yes (must be requested by the insurer)	300086	\$41.39
Standard report	Provides relevant information about the worker's compensable injury where there has been a shift or change in the original/initial goals for the program		300088	\$117.26
Comprehensive report	Only required in a limited number of cases where the case and the treatment are extremely complex; charged at an hourly rate; negotiate the number of hours with the insurer prior to providing the report		300090	\$137.92 per hour (negotiate hours with the insurer)
Ancillary services				
Travel	Only paid where the provider is required to leave their normal place of practice to deliver a service to a worker at their place of residence, rehabilitation facility, hospital or the workplace; for visits to multiple workers or facilities, divide the travel charge accordingly between workers assessed/treated at each location	Yes (for return trips greater than 60 minutes)	300092	\$102.76 per hour
Incidental expenses	Reasonable charges for incidental items the worker takes with them	No ³	300094	Up to \$45.00 per claim
	Reasonable charges for supportive devices			Up to \$90.00 per claim
	Hire of equipment	Yes ³		Negotiate with the insurer

¹ Where prior approval is indicated you must seek approval from the insurer before providing services.

² Before billing for services please read the *Supplementary Services Schedule Guidelines* available from Q-COMP's website at www.qcomp.com.au under Health Professionals.

³ If costs exceed pre-approved levels, or you need to hire equipment, you must submit a *Request for Incidental Expenses, Supportive Devices or Equipment Hire* form detailing items and cost to the insurer available from Q-COMP's website at www.qcomp.com.au under Health Professionals.

[#] Rates do not include GST. If GST is required it is up to the provider to include it in the invoice. For clarification regarding GST contact the ATO.